

# GLENDALE ELEMENTARY



2020-2021

## Healthy Return Back to School Plan



ALL IN  
FOR ALL  
KIDS

Healthy Return  
School Begins August 10, 2020

- Phase 1
  - Distance and GEO Online Learning
- Phase 2
  - Begin In-Person Learning
  - Continue GEO Online Learning



# Glendale Elementary School District

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## MESSAGE FROM SUPERINTENDENT SEGOTTA-JONES

The rise in COVID-19 cases across the country has had a major impact on our society that will always be a part of our history and a turning point in the educational opportunities experienced by your students. Closer to home, the State of Arizona has had a historic increase in the number of cases seen across the State.

Using information from parent and staff surveys and our schools' task force and safety committees, GESD has made the difficult decision to adhere to its current calendar and will begin distance learning and launch the GEO Learning online platform on August 10<sup>th</sup>. Return to in-person learning is dependent upon the Governor's Executive Order.

We know that these are non-typical circumstances, however, know that we have been in constant preparation and planning for the safe return to the upcoming school year. Please know we are closely monitoring the data and will continue to keep you informed.

As data constantly changes, please visit our website at [www.gesd40.org](http://www.gesd40.org) to see the latest reopening information that outlines GESD's reopening schools plan and how you can select your child's preferred learning experience.

We appreciate your continued support as we work through ensuring the safe and healthy return of school.

Respectfully,

Cindy Segotta-Jones  
Superintendent



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Incorvaia  
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Educational Services

Deby Valadez  
Assistant Superintendent for  
Human Resources



# Learning Pathways

Per the Governor’s Executive Order 2020-44, in-person school will not begin until August 17, 2020. The Arizona Department of Education has until August 31, 2020 to conduct an analysis to determine whether school districts will be required to make up any missed days. GESD’s current 2020-2021 school calendar starts on August 10, 2020 and ends on May 26, 2021 to include 180 days. If GESD changed the start date, it may require the end date to go into the month of June to ensure 180 days of instruction. Due to the fluid situation, GESD has made the decision to adhere to its current calendar.

From August 10-14, 2020, or until in-person learning is allowed per the Governor’s orders, GESD will offer distance learning.

## Phase 1: Distance Learning and Glendale Elementary Online (GEO) Learning

The process for distribution of Chromebooks and learning packets will be provided the week of July 20<sup>th</sup>. Communication regarding distribution will be posted at: <https://portals.gesd40.org/Page/2400>

GEO Learning takes place full-time and online through a learning management system platform Monday-Friday. Students participating in GEO Learning will have access to a district device, however, home internet is required and is not provided by the district.

To register for online (GEO Learning) learning, please click [here](#) for English and [here](#) for Spanish.

	Distance Learning	Glendale Elementary Online (GEO) Learning
	<p>Learning packets will be available for students that focus on academic reinforcement, skill development and enrichment. Access to Chromebooks and support from teachers through Google Classroom, telephone calls and emails. Google Meets or another video conferencing may occur when appropriate.</p>	<p>GEO Learning is on the Canvas learning management system platform. GEO Learning mirrors an online class a student would take at the high school or college level only with grade level content.</p> <p>To gain an understanding of what this looks like, please see these videos:  <a href="https://community.canvaslms.com/videos/1124-canvas-overview-students">https://community.canvaslms.com/videos/1124-canvas-overview-students</a>  <a href="https://community.canvaslms.com/videos/4113-canvas-overview-for-observers">https://community.canvaslms.com/videos/4113-canvas-overview-for-observers</a></p> <p>Families may choose to transition back to in-person at the semester breaks.</p> <ul style="list-style-type: none"> <li>○ There will be 5 full days of learning per week</li> <li>○ District technology devices available if needed</li> <li>○ Internet will be required</li> <li>○ Course content will cover: Math, Science, Social Science, English Language Arts and Related Arts</li> <li>○ Individualized supports and accommodations will be provided</li> </ul>



<p><b>English Language Development, Special Education, Gifted</b></p>	<p>Gifted, Special Education, and English Language Learners' needs will be supported in three ways:</p> <ul style="list-style-type: none"> <li>• Paper packets will incorporate general and appropriate accommodations and modifications of content and/or process.</li> <li>• 1:1 or small group support from appropriate teacher will occur.</li> <li>• 1:1 or small group support from appropriate related service provider, per IEP needs, will occur.</li> </ul>	<p><i>English Language Development:</i> ELD minutes will be implemented for English language learners during their work online with the instructor and SEI endorsed instructor. Minutes may be synchronous or asynchronous, as appropriate and determined by the learning target.</p> <p><i>Special Education:</i> Resource minutes will be implemented in a push-in model into the online learning environment by the appropriate Resource teacher and align with IEP goals. Minutes may be synchronous or asynchronous.</p> <p>Related Service Providers will provide appropriate support during the school day. Synchronous or asynchronous may support through video conferencing 1:1 or small group.</p> <p>Self-Contained: Antecedents of success would include being able to physically self-navigate the online learning management system platform, basic computer proficiency is preferred for success.</p> <p><i>Gifted:</i> Acceleration of content is allowable in an online asynchronous environment.</p>
<p><b>Athletics, Extra-Curricular Activities, Extended Day</b></p>	<p>All events, extra-curricular activities, athletics, and extended day are postponed until further notice.</p>	

Upon the expiration of the Governor's Executive Order #2020-44, GESD will start in-person learning.



**Phase 2: In-Person Learning and GEO Learning**

In-Person Learning takes place at each student’s home school Monday-Friday.

GEO Learning takes place full-time and online through a learning management system platform Monday-Friday. Students participating in GEO Learning will have access to a district device, however, home internet is required and is not provided by the district.

To register for in-person learning or online (GEO Learning) learning, please click the following links:

English: [https://www.surveymonkey.com/r/Learning\\_Pathway\\_Survey](https://www.surveymonkey.com/r/Learning_Pathway_Survey)

Spanish: [https://www.surveymonkey.com/r/Encuesta\\_sobre\\_la\\_Via\\_de\\_Aprendizaje](https://www.surveymonkey.com/r/Encuesta_sobre_la_Via_de_Aprendizaje)

	<b>In-Person Learning</b>	<b>Glendale Elementary Online (GEO) Learning</b>
	<p>In-Person Learning will be at each student’s home campus between the following hours:</p> <p>7:45AM-12:45PM</p> <p>8:15 AM-1:15 PM</p> <p>8:45 AM-1:45 PM</p> <p>Classroom environment will follow the requirements of all desks in rows, facing forward.</p> <p>Students will stay in cohorts as much as possible and teachers will move.</p>	<p>GEO Learning is on the Canvas learning management system platform. GEO Learning mirrors an online class a student would take at the high school or college level only with grade level content.</p> <p>To gain an understanding of what this looks like, please see these videos:</p> <p><a href="https://community.canvaslms.com/videos/1124-canvas-overview-students">https://community.canvaslms.com/videos/1124-canvas-overview-students</a></p> <p><a href="https://community.canvaslms.com/videos/4113-canvas-overview-for-observers">https://community.canvaslms.com/videos/4113-canvas-overview-for-observers</a></p> <p>Families may choose to transition back to in-person at the semester breaks.</p> <ul style="list-style-type: none"> <li>○ There will be 5 full days of learning per week</li> <li>○ District technology devices available if needed</li> <li>○ Internet will be required</li> <li>○ Course content will cover: Math, Science, Social Science, English Language Arts and Related Arts</li> <li>○ Individualized supports and accommodations will be provided</li> </ul>
<b>English Language Development</b>	<p>ELD minutes will be implemented for English language learners during the school day by the SEI endorsed teacher.</p>	<p>ELD minutes will be implemented for English language learners during their work online with the instructor and SEI endorsed instructor. Minutes may be synchronous or asynchronous, as appropriate and determined by the learning target.</p>



<p><b>Special Education</b></p>	<p>Resource minutes will be implemented in a push-in or pull-out model for students during the school day by the appropriate Resource teacher and align with IEP goals. This model will be in line with IEPs, the Least Restrictive Environment and ensuring the least amount of movement between groups of students.</p> <p>Self-contained classrooms will align with general education minutes and structures. IEP goals will be monitored and assessed during the school day.</p> <p>Related Service Providers will provide appropriate support during the school day with a push-in or pull-out model 1:1 or small group.</p>	<p>Resource minutes will be implemented in a push-in model into the online learning environment by the appropriate Resource teacher and align with IEP goals. Minutes may be synchronous or asynchronous.</p> <p>Related Service Providers will provide appropriate support during the school day. Synchronous or synchronous may support through video conferencing 1:1 or small group.</p> <p>Self-Contained: Antecedents of success would include being able to physically self-navigate the online learning management system platform, basic computer proficiency is preferred for success.</p>
<p><b>Gifted</b></p>	<p>The Gifted strand teacher will implement gifted differentiation strategies during instruction.</p>	<p>Acceleration of content is allowable in an online asynchronous environment.</p>
<p><b>Athletics, Extra-Curricular Activities, Extended Day</b></p>	<ul style="list-style-type: none"> <li>● Athletics, extra-curricular activities and extended day will be postponed until further notice</li> <li>● Students will have access to all athletic and extracurricular campus activities once reinstated</li> <li>● Athletics and Activities will be in accordance with guidelines published by the White House and CDC available at <a href="https://www.whitehouse.gov/openingamerica/">https://www.whitehouse.gov/openingamerica/</a>. Guidance recommendations were provided by The TRUST (TRUST Risk Management Guidelines for Summer Camps During a Pandemic) and the Arizona Interscholastic Association guidelines (AIA).</li> </ul>	<ul style="list-style-type: none"> <li>● Athletics, extra-curricular activities and extended day will be postponed until further notice</li> <li>● Students will have access to all athletic and extracurricular campus activities once reinstated</li> <li>● Athletics and Activities will be in accordance with guidelines published by the White House and CDC available at <a href="https://www.whitehouse.gov/openingamerica/">https://www.whitehouse.gov/openingamerica/</a>. Guidance recommendations were provided by The TRUST (TRUST Risk Management Guidelines for Summer Camps During a Pandemic) and the Arizona Interscholastic Association guidelines (AIA).</li> </ul>



# GESD PROTOCOLS

## In-Person Instruction

- Five days of instruction per week
- Reduced hours
- Students will report directly to classrooms when they arrive at school
- Cohorts of students stay together where possible throughout the day, including breakfast, lunch, recess, related arts, and dismissal
- Restricted common area use
- Structured transitions
- In classroom celebrations and virtual trips
- Large events, such as Meet-the-Teacher-Night may take place virtually or may be scheduled over a period of time to limit the size of the gathering
- Maximum space between desks, facing the same direction, when possible to allow for social distancing
- Students will be provided school supplies to limit and discourage sharing of supplies among students
- Parent drop-off and pick-up area, drivers stay in cars at all times
- Parent appointments made through the office in advance
- Non-essential visitors and volunteers will be restricted and not assigned in classrooms
- May choose to assemble and celebrate students in small groupings
- In classroom celebrations and virtual
- Athletic and extracurricular activities will be postponed
- Written and digital collaboration encouraged, limited verbal collaboration
- Teachers move instead of students, between classes. Students would remain in cohorts - staying with the same group of students all day as much as possible. Related Arts teachers travel to classrooms (except PE - may move outside)

## Online Instruction

- Five days of instruction per week
- District technology devices available if needed
- Daily teacher led instruction in whole and small groups
- Course content will cover: English Language Arts, Math, Science, Social Science and Related Arts
- Individualized supports and accommodations will be provided for all student populations as appropriate
- Virtual celebrations and field trips
- Families who choose online instruction must commit and complete by the quarter or semester
- State assessments are proctored on campus
- Students will be engaged in virtual activities



## Emotional Wellbeing

- Provide Social Emotional Learning (SEL) support to students and staff
- First week incorporate daily SEL lessons
- Provide minimum one SEL lesson per week
- Quarterly training focused on trauma, SEL and resiliency
- Continue to check-in / check-out with students, respond to needs at the site, continue to deliver lessons in the classroom, continue run small support groups
- Provide home visits as needed
- Work with partnering behavioral health agencies to provide mental health access
- Provide parent education on social/emotional needs
- Provide opportunities for parents to support each other and give feedback on services

## Transportation

- Buses will be wiped down daily
- Buses will be sanitized daily
- Face coverings will be required, with the exceptions of students with sensory or breathing challenges.
- Where possible buses will be loaded back to front and unloaded front to back

## Nutrition

- Breakfast and lunch in the classroom
- Classes will be staggered to arrive in cafeteria to maintain distancing for grab and go
- Floors will be marked to ensure social distancing
- Cafeteria staff will serve all items to students
- All items will either be individually wrapped or contained in an enclosed container

## Health and Safety

- Minimize access to the campus by those who are not students or staff
- Provide pre-designated entry and exit plans
- Close and lock all gates that are not staffed at drop off and pick up times
- Hand sanitizer available in all classrooms, multipurpose/cafeteria spaces
- Plexiglas shields installed in all school main offices
- Each child will be provided with one mask and water bottle. Replacement items will be the responsibility of the family
- Each employee will be provided with one mask. Replacement items will be the responsibility of the employee
- Social distancing will be maintained across all campuses, when feasible
- Targeted education on good hygiene practices to students via video and signage throughout the school sites
- Educate school and district staff about infection control strategies
- Utilize enhanced strategies for the management of those showing symptoms of illness
- Utilize District flowchart and communications for all staff and parents as to protocols and procedures used to avoid the spread of infection
- Isolate ill students and staff from well students and staff and reduce frequency of non-health related visits to the nurse's office
- Review management of those returning to school after illness





- Follow-up visits with school nurse as check-in
- Frequent hand washing following 20 second protocol
- Use of playground equipment is prohibited
- Maximum space between desks, facing the same direction
- Nurse's Office will be sanitized regularly
- Increased daily cleaning and disinfecting high traffic areas, doors, counters, sinks and other surfaces
- Face coverings required for everyone, excluding exceptional cases identified in CDC/ADE guidance
- Follow all CDC hygiene guidelines (regular handwashing/sanitizing, avoid touching your face, social distancing, etc.)
- Minimize/monitor the number of students using restroom facilities at the same time
- Utilize student management protocol for COVID-19 (re: symptoms, exposure, etc.)

### Cleaning and Disinfecting

- Additional training for all staff
- Routine cleaning (daily)
- Sanitizing (daily) by professional cleaning company
- Increased daily cleaning and disinfecting high traffic areas, doors, counters, sinks and other surfaces
- Restroom areas will be sanitized regularly
- Guidelines and supplies for cleaning desk and table provided to each classroom teacher
- Use of professional sanitizing machines to disinfect larger areas
- Signage for safe hygiene and handwashing posted across the district

### Communication

- Check website regularly for updates
- Monitor Social Media for information
- Check email frequently

### Parent Responsibilities

- Keep child(ren) at home if they are ill or has visible symptoms
- Temperature monitoring at home - stay home if fever of 100.4 or higher
- Follow all social distancing protocols
- Face coverings required for everyone, excluding exceptional cases identified in CDC/ADE guidance

### Student Responsibilities

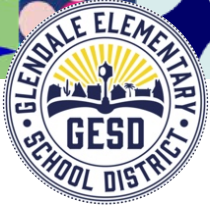
- Frequent hand washing following 20 second protocol
- Students must wash hands prior to arrival in cafeteria
- Follow all CDC hygiene guidelines (regular handwashing/sanitizing, avoid touching your face, social distancing, etc.)
- Face coverings required for everyone, excluding exceptional cases identified in CDC/ADE guidance



## FAQs

*Our District, like many others across the country, continues to work through the implications of COVID-19 (coronavirus) for our schools, families, and community. Glendale Elementary School District recognizes that students, families and employees may have questions about a wide variety of subjects due to COVID-19 (coronavirus). A list of Frequently Asked Questions (FAQs) topics can be found below*

- **How can I opt into the GEO (Online) Learning?**  
The opt-in process for GEO (Online) Learning will be available on the district's website and an email will be sent out to families when that option becomes available. Frequently check the website for more information on when that option becomes available.
- **What is the timeline for return to school?**  
GESD will continue with distance learning until it is deemed safe to physically return to school. We will continue to work with our state and local health officials to determine when that will be and as soon as that information becomes available, we will share that with families, and will move forward with our Healthy Return Back to School plan.
- **Why aren't you offering a hybrid option?**  
We will always make decisions in accordance with the Executive Orders or mandates for schools from our Governor and public health. As of now, we cannot physically open schools until after August 17. The hybrid model also presents a number of additional challenges. According to Governor Ducey's recent Executive Order, school districts that offer hybrid models must make available physical space on the campus and provide internet access while students are not in class. Creating physical space for students on campus to learn virtually is, essentially, allowing them to come to school and adding to the challenge of trying to reduce capacity.
- **Why aren't we using an AM/PM schedule?**  
We will always make decisions in accordance with the Executive Orders or mandates for schools from our Governor and public health. An AM/PM model presents a number of challenges. According to Governor Ducey's recent Executive Order, school districts must make available physical space on the campus and provide internet access while students are not in class. Creating physical space for students on campus to learn virtually is, essentially, allowing them to come to school and adding to the challenge of trying to reduce capacity. Additionally, the adequate provision of transportation is a challenge.
- **Will parents be trained in how to use the new online platform when it begins?**  
Our Curriculum and Instruction Team is working on modules that will be released to help provide resources to parents so that they can best support their child. In addition, we will soon be sharing information to help parents and students prepare for the first day of school.
- **What about the social emotional needs of children who have endured this pandemic?**  
The social and emotional needs of all students is paramount to us. Understanding that the start of school will begin in an all online format, we will be incorporating social and emotional support more heavily into the first few days of our learning environment to provide both students and families additional resources to ease into the start of the school year.
- **Why isn't preschool being offered online?**  
Our current online platform does not have curriculum that supports students in preschool.



- **What technology will my student need and if we do not have access to a computer, will the district provide one?**  
We know you have many questions about technology and connectivity. Our teams are working through a process and you will get an update from your child's school once they have information on a laptop checkout for your school.
- **Will there be a set schedule for learning in the online model or will class times be flexible?**  
We will provide information prior to the beginning of GEO that will provide more information on what the school day will look like and of course, you can expect to hear from your school principal with details to set your family up for success - and specifics for the school day.
- **I have an IEP. What accommodations and supports can I expect?**  
Your Special Education case manager will review your IEP and communicate with your family/you about the supports that best further your progress on your IEP goals as much as possible during this time. Services will be adjusted based on what can be provided through virtual learning options.
- **What is the best way to communicate with my teachers if I have questions?**  
Teachers will provide you with the best mode of communication. These modes might include email and phone.
- **What do I do if I don't have an Internet connection?**  
Cox Connect2Compete is an affordable, in-home internet product for low-income families with school-aged children. Cox Communications committed to promoting digital inclusion by providing connectivity, digital literacy training, and low-cost equipment.