



Glendale Elementary School District No. 40
FUNDRAISING ACTIVITIES REQUEST

PART I: FUNDRAISING ACTIVITY REQUEST

Name of School: _____

Name of Club/Organization: _____ Club Sponsor's Name: _____

Select Club Type: Student Club PTO Foundation Booster Club Other _____

During School/ After School Activity **OR** During School Activity
Food items sold during school are required to be "smart snack" approved. Please visit the "[smart snack calculator](#)" and submit approval page after entering the nutritional facts for each item(s) sold with fundraiser request form located on the business website.

Type of Fundraising Activity: _____

Fundraising Items: _____

Purpose: _____

Date & Time of Event: _____ Vendor (if applicable): _____

Specific Location: _____ On Campus Activity Off Campus Activity

PART II – STUDENT CLUB/PTO/FOUNDATION/BOOSTER APPROVAL

Approved: Yes No Date of Approval: _____

Remarks _____

Printed name of Student Club Sponsor/PTO President/Booster/Foundation Member: _____

Signature: _____ Date Submitted: _____

PART III – SITE ADMINISTRATION APPROVAL

Approved: Yes No Date of Approval: _____ Administrative Signature: _____

PART IV – BUSINESS SERVICES APPROVAL

Approved: Yes No Date of Approval: _____ Business Services Signature _____

PART V – SUPERINTENDENT APPROVAL

Approved: Yes No Date of Approval: _____ Superintendent Signature _____

PART VI – GOVERNING BOARD APPROVAL

All fund-raising activities must be submitted to the Governing Board for approval before the fundraiser can begin.

Approved: Yes No Date of Approval: _____